



We respect. We learn. We are happy.

THE BROW COMMUNITY PRIMARY SCHOOL POLICY DOCUMENT

Controlled Document No 5

RECRUITMENT AND VETTING

Author	Title	Date Authorised	Review Schedule (Years)	Review Date
Lindey Webb	5. Central Record Of Recruitment And Vetting	Nov 2019	1	Nov 2020

Governors need to be sure that all are safe and secure in school, we take this duty very seriously, therefore we have rigorous systems, procedures and practices in place to ensure all people who come into contact with our children are very clear on their responsibilities. We do this by ensuring training, checks and records are maintained and up to date. This policy states how we do this.

We will keep a single central record, referred to in regulations as "The Register". This single central record covers the following people:

- All staff (including supply staff) who work at the school
- All others who work in regular contact with children in the school, including volunteers
- All Governors